

VIJAYAWADA MUNICIPAL CORPORATION**APPLICATION FOR TRANSFER**

Acknowledgement Number :

Personal Details

1. District :	
2. Zonal Code :	
3. Mandal :	
4. Name of the Individual seeking Transfer	
5. Employee Treasury Code :	
6. Date of Birth :	Retirement Points
7. Gender :	
8. Marital Status :	Un-Married Female Points
9. Category of the Post :	
10. Subject :	
11. Medium of School :	
12. Management of the School :	
13. School Type :	
14. Name of the School :	
15. School Code :	
16. Date from which the individual is working in the Present School in all Categories of Posts.	(DD/MM/YYYY)
17. Category of the School :	
17.(A). Is there any change in Category of the School in Previous 8 Yrs :	
17. (B). Category of the School :	
17.(C). From Date :	(DD/MM/YYYY)
17. (D). To Date :	(DD/MM/YYYY) Category wise Points
18. Whether the Individual has completed 8 yrs of Service as on 31st Aug, 2015 in All Categories of Posts in School.	
19. Whether the Individual is Male Headmaster Grade - II/Teacher Aged below 50 yrs as on 31st Aug, 2015 of the year and working in Girls High School :	
20. Rationalization (Have you affected under Rationalization process)	Rationalization Process Points
21. Date of First Appointment in Service:	(DD/MM/YYYY) Service wise Points
21. (A) First Appointed category of the Post	
22. Whether he/she is President or General Secretary of the District / State of Recognized Association :	Association Points
23. Whether spouse is Employee of State Govt./Central Govt./Public Sector Under taking / Local Body / Aided Institution in the same district (in the same zone for Gazetted Head Master, Gr.II in Govt. Schools):	Spouse Points
23.(A) Treasury ID :	
23. (B) Name of the Spouse :	
23. (C) Designation :	
23. (D) Name of the Institution / Organization :	

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23. (E) District :	
23. (F) Mandal :	
24. Whether the Teacher availed the benefit under Individual / Spouse Category During the Last 8 years as on 31st Aug, 2015:	
25. Whether the Head Master Gr.II Gazetted / Teacher is working as NCC Officer	NCC Points
26. Performance Parameters	
26. (A) The teachers who have got National or State Award issued by the Central / State Govt.	
27. Institutional	
27.(A) Is there any increase in the enrolment in last two years (10% - 20%) as child info data	
27 (B) Attendance of the children in a school by average (year wise)	
27 (C) 100% transition of children within their school or catchment area	
27 (D) As per ASS 2015 student grade	
28. Teacher Attendance	
28 (A) Percentage of working days attendance in last two years	
28 (B) Are the children of teacher are studying in Govt./Local Bodies / MPL/ Aided / AP Residential Schools	
28 (C) Raising of funds / Material / Property / Infrastructure for developing the school in last two years	
29. Individual Performance	
29 (A). Performance in SSC Results	
29 (B) School average performance in SSC Exams	
29 (C) If disciplinary action is initiated for teacher, irregular attendance/ unauthorized absence / Not completing syllabus	Minus Points
29 (D) Whether the individual wants to claim under preferential category (YES/ NO)	
29 (E) Select disease	
Total Points Secured :	

DECLARATION

I hereby declare that the information furnished by me is correct. If any information found to be Incorrect / false, I am liable to Disciplinary and action may be initiated against Rules.

Signature of the Applicant

Note: Applications with relevant documents are to be submitted by 05/10/2015, 5.00 p.m.

Note: Head Masters who have completed 5 years of service in the same school must apply for transfers

Note: Teachers of all cadres, who have completed 8 years of service in the same school must apply for transfers

Note: Head Masters are held responsible for the information.