



## 11<sup>th</sup> PAY REVISION COMMISSION

D.O. Letter No. 52021/12/PRC -I/2018 Dated: 21<sup>st</sup> August, 2018

Dear Sir,

Sub: PRC - 11<sup>th</sup> Pay Revision Commission - Information on various aspects regarding the working of the Department/University/Organization – Reminded

Ref: From the Pay Revision Commissioner DO Letter of even Numbered dated 16<sup>th</sup> July, 2018

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Please refer the DO letter cited wherein information has been sought on the brief write-up of the Department and information in four formats Pro forma I to IV. It has been requested therein that the information be furnished latest by 16<sup>th</sup> August, 2018. But, the information has not been received so far except from four departments. It may be appreciated that the assignment of the Pay Revision Commission is time bound one. Your cooperation is solicited in this regard. In addition, it is not possible for Pay Revision Commissioner to take a considered view on the grievances and representations submitted by various associations/ employees in the absence of the above basic information. As such I request you to furnish the required information at the earliest by the latest by 7<sup>th</sup> September, 2018.

In this connection, I inform you that furnishing information online has been facilitated on AP Finance Department Portal ([www.apfinance.gov.in](http://www.apfinance.gov.in)). The Departments can login by using logins provided for submission of Budget Proposals. I suggest that after entering information in all the pro forma, it may be converted into pdf format for getting approval on e file. After approval it can be uploaded.

I also bring to your notice that the Questionnaire can also be furnished online in the AP Finance Department Portal.

I once again request to ensure that the information reaches the Commission latest by 7<sup>th</sup> September, 2018.

With regards,

Yours sincerely,

  
(K.V.S.K.S. PAPA RAO)

To  
Sri J. Nivas, IAS  
Commissioner  
Municipal Corporation  
Vijayawada