



vijayawada
Municipal Corporation

**INVITATION FOR APPOINTMENT OF CONSULTANT
TO
CARRY OUT CONSULTANCY SERVICES
FOR
ESTABLISHMENT
OF
MODERN ABATTOIR CUM MEAT PROCESSING
PLANT AT VIJAYAWADA, ANDHRA PRADESH**

REQUEST FOR PROPOSAL (RFP)

**VIJAYAWADA MUNICIPAL CORPORATION
VIJAYAWADA, ANDHRA PRADESH**

VIJAYAWADA MUNICIPAL CORPORATION
Vijayawada, Andhra Pradesh

**REQUEST FOR PROPOSAL FOR APPOINTMENT OF CONSULTANT FOR
PREPARATION OF DETAILED PROJECT REPORT AND PROJECT
MANAGEMENT CONSULTANCY SERVICES FOR ESTABLISHMENT OF
MODERN ABATTOIR CUM MEAT PROCESSING PLANT AT VIJAYAWADA,
ANDHRA PRADESH**

Vijayawada Municipal Corporation invites tender for Consultant for Preparation of Detailed Project Report and Project Management Consultancy Services for Modern Abattoir cum Meat Processing Plant including Rendering Plant, Blood Processing & Effluent Treatment Plant facility, other necessary infrastructure and essential project component as per prescribed norms of Food Safety and Standards Authority of India (FSSAI) and Ministry of Food Processing Industries, Govt. of India while conforming to the directives of the Supreme Court and in compliance with ISI standards, other related standards, norms of "Pollution Control Board" and Animal Welfare Guidelines for Prevention of Cruelty to Animals (Slaughter House) Rules 2001 for Establishment of Modern Abattoir cum Meat Processing Plant for Buffalo and Sheep/Goat at Vijayawada, Andhra Pradesh as per terms and condition.

1.	Cost of Tender Document (Non-Refundable)	Rs. 2000 /- (Rupees Two Thousand only) in the form of Demand Draft of any Nationalized Bank or any scheduled commercial Bank in favour of Municipal Commissioner, Vijayawada Municipal Corporation payable at Vijayawada, Andhra Pradesh.
2.	EMD (Refundable)	Rs. 50000 /- (Rupees Fifty Thousand only) in the form of Demand Draft of any Nationalized Bank or any scheduled commercial Bank in favour of Municipal Commissioner, Vijayawada Municipal Corporation payable at Vijayawada, Andhra Pradesh.
3.	Tender Document Sales Opening Date and Time	22-06-2018 at 3.00 P.M
	Pre-bid Date and time	29-06-2018 at 11.00 A.M
4.	Tender Document Sales Closing Date and Time	06-07-2018 at 3.00 P.M
5.	Bid Submission Date and Time	Closing 06-07-2018 at 3.30 P.M

6.	Technical Bid Date and Time	Opening	07-07-2018 at 11.00 A.M onwards
7.	Financial Bid Date and Time	Opening	Will be communicated later or after the completion of Technical Bid evaluation on the same day.

Tender document can be obtained from the Office of Chief Engineer, Vijayawada Municipal Corporation, Jawaharlal Nehru Buildings, Canal Rd, Vijayawada, Andhra Pradesh-520001, upon submission of application along with Demand Draft. Application received after the due date and time will not be considered under any circumstances.

Sd/- XXXXXX
Municipal Commissioner
Vijayawada Municipal Corporation

1. Instructions/ terms and conditions for Bidders:

- A. The Consultancy firms/ Companies should have experience/Working for Project Engineering and Management Consultancy Services of at least **one project of Modern slaughter House Project** in Andhra Pradesh under Government or Private sector in Andhra Pradesh for a value of not less than **Rs. 35.00 Crore**.

Documentary evidence is to be provided.

- B. Should have experience/ working for preparation of Detailed Project Report for **Establishment of Modern Abattoir Project for Any Municipal Corporation** in Andhra Pradesh.

Documentary evidence is to be provided.

- C. The consultancy firm should have an cumulative annual turnover of Rs.50.00 Lakhs for the last three financial years i.e., 2017-18, 2016-17 and 2015-16. The turnover duly certified by the Chartered Accountant to be submitted.

- D. The Consultant must not be from black listed agency or any agency affiliated to black listed firm or an agency that has prepared unsuccessful project for any client that has remained dysfunctional due to technical incompetence or rejected for any kind of unlawful practices.

- E. The Proposals received from the Bidder shall be evaluated on the basis of the criteria set out in this RFP document.

The Successful Bidder would have to enter into a Consultancy Agreement with Vijayawada Municipal Corporation (VMC). The fees and terms of payments are described in the RFP.

- F. At any time prior to the Proposal Due Date, for any reason, whether at its own initiative or in response to clarifications requested by any Bidder, VMC may modify the RFP document by the issuance of Addendum.

- G. The Proposal shall remain valid for a period not less than 180 days from the Proposal Due Date (Proposal Validity Period). VMC reserves the right to reject any Proposal without assigning any reason.

H. Format and Signing of Proposal

The Bidder would provide all the information as per this RFP. VMC would evaluate only those Proposals that are received in the required format and are complete in all respects. Each Proposal shall comprise the following:

H.1 Technical Proposal Submission Envelop 'A'.

- a. Covering letter in the format set out in **Appendix-A**
- b. Details of the Bidder in the format set out in **Appendix B**
- c. Technical Proposal comprising

- i) Project Data Sheets in the format set out in **Appendix C.**
 - ii) Approach to the study and methodology
- d. Earnest Money deposit in the form of Bank Draft favoring, **amounting to Rs.50,000/-** in favour of Commissioner, Vijayawada Municipal Corporation, payable at Vijayawada.
 - e. Tender Fee deposit in the form of Bank Draft favoring, **amounting to Rs.2,000/-** in favour of Commissioner, Vijayawada Municipal Corporation, payable at Vijayawada.

H.2 Financial Proposal Submission Envelope 'B'.

- a. **Financial** proposal in the format as set out in **Appendix-D.** Bidder shall indicate the amount against each scope of work separately as specified in **AppendixD.**

The Bidder shall seal the Technical Proposal and the Financial Proposal separately in two envelopes, duly marking the envelopes as **“TECHNICAL PROPOSAL” Envelope ‘A’** and **“FINANCIAL PROPOSAL” Envelope ‘B’.** These envelopes shall than be sealed in a single outer envelope.

- I. The Proposal shall be typed or written in indelible ink and each page shall be initialed by an authorized signatory of the Bidder. All the alterations, omissions, additions, or any other amendments made to the Proposal shall also be initialed by the person(s) signing the Proposal.

J. Sealing and Marking of Proposal

- J.1 Each of the envelopes, both outer and inner, must be indicted with the following information:

- a. **Name and Address of Bidder**

b.Invitation for Appointment of Consultant to Carry Out Consultancy Services For Establishment of Modern Abattoir cum Meat Processing Plant at Vijayawada.

- J.2 All the envelopes shall be addressed to:
Municipal Commissioner
Vijayawada Municipal Corporation
Vijayawada, Andhra Pradesh

- J.3 If the envelope is not sealed and marked as instructed above, VMC assumes no responsibility for the misplacement or premature opening of VMC the contents of the Proposal submitted and such Proposal, may, at the sole discretion of, be rejected.

- J.4 The Bidder is expected to examine carefully the contents of all the documents provided. Failure to comply with the requirements of RFP shall be at the Bidder's own risk.

- J.5 It shall be deemed that prior to the submission of the Proposal, the Bidder has:
 - a. Made a complete and careful examination of terms and conditions / requirements, and other information asset forth in this RFP document;

b. Received all such relevant information as it has requested from Vijayawada Municipal Corporation and Made a complete and careful examination of the various aspects of the Project

J.6 Vijayawada Municipal Corporation shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.

K. Proposal Due Date

K. 1 Proposals should be submitted on Proposal Due Date on or before **05-07-2018 at 3.30 PM** to the address mentioned in the manner and form as detailed in this RFP. Proposals submitted by either facsimile transmission or telex will not be accepted.

K.2 In exceptional circumstances, and at its sole discretion, VMC will extend the due date of the above Proposal.

L. Proposals and Clarifications

L.2 Vijayawada Municipal Corporation reserves the right to reject any Proposal not submitted on time and which does not contain the information/documents as set out in this RFP document.

L.3 To facilitate evaluation of Proposals, Vijayawada Municipal Corporation may, at its sole Discretion, seek clarifications in writing from any Bidder regarding its Proposal.

3. Evaluation.

a. As part of the evaluation, the Proposals shall be checked for responsiveness with the requirements of the RFP and only those Proposals, which are found to be responsive, would be further evaluated in accordance with the criteria, set out in this RFP document

b. In the event of acceptance of the Bidder shall declare the Bidder as the Successful Bidder. VMC will notify the Successful Bidder through a Letter of Acceptance (LoA) that its Proposal has been accepted.

c. The Successful Bidder shall be required to execute the Consultancy Agreement within one week of the issue of LoA or within such further time as may agree to in its sole discretion.

d. Failure of the Successful Bidder to comply with the requirements of above shall constitute sufficient grounds for the annulment of the LoA. In such an event, VMC reserves the right to:

h.1. Either invite the next best Bidder for negotiations

Or

h.2. Take any such measures as may be deemed fit in the sole discretion of, including annulment of the bidding process.

- i. Notwithstanding anything contained in this RFP, VMC reserves the right to accept or reject any Proposal, or to annul the bidding process or reject all Proposals, at any time without any liability or any obligation for such rejection or annulment, without assigning any reasons thereof.

4. Capacity:

Vijayawada Municipal Corporation (VMC), Vijayawada, Andhra Pradesh has intended to establish a new Modern Integrated Abattoir cum Meat Processing Plant of 1500 Sheep/Goat per day for local Consumption and 600 Buffalo per day for export Boneless Buffalo meat to overseas markets. The setting up of the plant shall ensure availability of wholesome hygienic meat to the people of Vijayawada and surrounding areas.

5. SCHEDULE OF PAYMENT AND TIME FRAME:

The payment shall be released on pro-rata basis for the project out of quoted total amount on lump sum basis (along with statutory payments) The payments in part as mentioned below shall not be made before completion of activity in any circumstances.

S. No.	Activity	% of Professional fee
	For Preparation of Detailed Project Report	
1.	On Submission of Detailed Project Report	25%
2.	After Approval of DPR from Govt./Local Body	25%
	For Project Management Consultancy Services (PMC)	
1.	On Submission of Tender Document for Appointment of Public Private Partner	10%
2.	After Selection of Public Private Partner	10%
3.	After Finalization of Necessary Design & Drawings	10%
4.	Site Supervision & Monitoring	10%
5.	After Successfully Commissioning	10%

7. SCOPE OF WORK:

The Successful Consultant shall Prepare a Detailed Project report which includes the followings

1. Market Study, Market potentiality, An overview of present market of the products, Export and indigenous market potentiality, Study on demand / consumption & supply, Availability of raw material, Scope of the Project, Study and analysis of Existing Abattoir, Preparation of plot plan, layout drawings, Process and plant descriptions with process flow diagram, Technology and technical know-how, Description of Utilities and Off-site facilities, Project Scheduling, Bar Chart, manpower requirement and their salaries/wages Quality control and standards and Project Economics including Cost of land and site development, Cost of civil works/ structure, Cost of main plant and equipment, Cost of utilities and off-site facilities, Cost of design and engineering/ supervision services

2. Review of working drawings of the Developer and providing various technical inputs and clarifications.
3. Assistance in preparation of purchase orders for indigenous and imported equipments.
4. Manpower planning and Recruitments.
5. Inspection and expediting for both site fabrication and shop fabrication jobs including bought out items.
6. Periodic supervision of site jobs of Civil, Mechanical, Electrical, Refrigeration and Insulation.
7. Rendering Technical Assistance and services for environmental Engg.
8. Co-ordination with various agencies at work site.
9. Project Monitoring.
10. Supervision of Erection and Commissioning and Trial run.
11. Supervision and monitoring of performance trial run of individual equipment/systems.
12. Final checking and Certification of Contractors and Suppliers Bills.
13. To assist to finalize various insurance policies.
14. Technical Services required for filling various applications to Directorate of Industries, Directorate of Factories, Directorate of Electricity and Safety, local authorities, District administration, Fire Dept., Explosive Dept., Electricity Board, Pollution Control Board, Approval of D.G. Set's, Approval of Civil drawings and building plan drawings from competent authority.

15. Attending meetings with various Govt. authorities of state and making Correspondences with them on your behalf.

7. Confidentiality and publicity:

- a) All plans, drawings, specifications, designs, reports and other documents prepared by the Consultant in performing the Services shall become and remain the property and copyright of Vijayawada Municipal Corporation after payment therefore, and the Consultant shall, not later than upon termination or expiration of this Agreement, deliver all of the foregoing to Vijayawada Municipal Corporation.
- b) The Consultant shall treat the details of the output of the assignment and the Services as confidential and for the Consultant's own information only and shall not publish or disclose the details of the output, deliverables / milestones submitted to Vijayawada Municipal Corporation or the Services in any professional or technical journal or paper or elsewhere in any manner whatsoever without the previous consent in writing of Vijayawada Municipal Corporation.

8. Responsibilities and obligations of the consultant:

The successful Consultant shall:

- a) Provide the Services in accordance with the scope of work as mentioned in the tender document.
- b) The consultant shall prepare the tender document for Public Private Partner of the slaughter house and get finalized/ duly vetted from competent authority of VMC along with the term, conditions etc.
- c) The consultant shall be solely responsible for execution of work at site and completion of project with in time frame, testing and commissioning of same complete in all respect.
- d) Use all reasonable efforts to inform itself of VMC's requirements for the deliverables for which purpose the Consultant shall consult throughout the performance of the Services.

9. Amendment of Invitation for RFP document, if any.

- a) At any time prior to the deadline for submission of RFP, VMC may, for any reason, modify this Invitation of RFP document by the issuance of Addendum.
- b) Such Addendum to this Invitation of RFP document shall be posted by VMC on its official website and shall be binding on all Applicant
- c) In order to afford the Applicants a reasonable time for taking an amendment into account, or for any other reason, VMC may, in its sole discretion, extend the RFP Due Date.

10. Currency

The currency for the purpose of this Invitation of RFP document shall be the Indian Rupee(INR).

11. Modification / substitution / withdrawal of RFPs

- a) No RFP shall be modified, substituted, or withdrawn by the Applicant once submitted.
- b) Any alteration/modification in the RFP or additional information or material supplied subsequent to the RFP Due Date, unless the same has been expressly sought for by VMC, shall be disregarded.

12. Jurisdiction

- a. The Selection Process shall be governed by and construed in accordance with the laws of India and the Courts at Vijayawada shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Selection Process.
- b. VMC, in its sole discretion and without incurring any obligation or liability, reserves the right, at anytime, to:
 - i. Suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto
 - ii. Consult with any Applicant in order to receive clarification or further information
 - iii. Retain any information and/or evidence submitted to VMC by, on behalf of and/or in relation to any Applicant; and/or

- iv. Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Applicant.
- v. It shall be deemed that by submitting the RFP, the Applicant agrees and releases VMC, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations here under, pursuant here to and/or in connection here with and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future

Sd/- XXXXX

Municipal Commissioner
Vijayawada Municipal Corporation.
Vijayawada, Andhra Pradesh

Appendix A
Covering Letter
(On the Letterhead of the Bidder)

No.

Date:.....

To:

**Municipal Commissioner,
Vijayawada Municipal Corporation.
Vijayawada, Andhra Pradesh.**

**Ref: Invitation for Appointment of consultant to carry out Consultancy services
for Establishment of Modern Abattoir cum Meat Processing Plantat
Vijayawada, Andhra Pradesh.**

Dear Sir:

Being duly authorized to represent and act on behalf of (hereinafter referred to as "the Bidder"),and having reviewed and fully understood all of the Proposal requirements and information provided and collected, the undersigned hereby submits the Proposal on behalf of _____ (Name of Bidder) for the captioned Project with the details as per the requirements of the RFP, for your evaluation. We confirm that our Proposal is valid for a period of 180 Days from _____ (insert Proposal Due Date).

Yours faithfully,

For and on behalf of (Name of Bidder)

Duly signed by the Authorized Signatory of the Bidder
(Name, Title and Address of the Authorized Signatory)

Appendix B
Details of Bidder
(On the Letter Head of the Bidder)

1)

(a) Name of Bidder :

(b) Address of the office(s) :

(c) Telephone Number :

(d) Registration No :

2) Details of individual(s) who will serve as the point of contact /
communication for
with the Bidder:

(a) Name :

(b) Designation :

(c) Company/Firm :

(d) Address :

(e) Telephone number :

(f) E-mail address :

(g) Fax number :

(h) Mobile number :

3. Details of Earnest Money :

Yours faithfully,

For and on behalf of (Name of Bidder)

Duly signed by the Authorized Signatory of the Bidder

(Name, Title and Address of the Authorized Signatory)

Appendix-C

Experience of the Firm/Company in Respect of Modern Abattoir & Related Projects

Sl. No.	Name of the Client Organization	Name of the Abattoir Project	Scope of Work	Capacity	Total Project Cost
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Appendix D

Financial proposal for the Engagement of Consultant of Modern Abattoir cum Meat Processing Plant at Vijayawada, Andhra Pradesh.

Name of the Bidder:

Address:

Description of Work	Professional fees	Professional fees With Taxes
For Preparation of Detailed Project Report	Rs. (in fig.)	
For Project Management Consultancy Services (PMC)	(Percentage of Total Project Cost)	

We have read the terms of reference attached with your request letter asking for financial bid and hereby submit the financial bid as above. We agree to abide by the terms and conditions as prescribed therein.

Signature & Seal

Authorized Signatory

Name:

Designation:

Date