

EXPRESSION OF INTEREST
(EoI)

**Notice Inviting Expression of Interest (EoI) from individuals for
Atal Mission for Rejuvenation and Urban Transformation
(AMRUT) in
Vijayawada Municipal Corporation (VMC)**

VMC invites Expression of Interest (EoI) from individuals who are having requisite experience and expertise in this field as detailed in the EoI uploaded on the following website (<http://www.ourvmc.org/>).

The EOI may be submitted in a sealed envelope through Speed Post/Registered Post or delivered by hand superscribing “AMRUT – City Mission Management Units (CMMUs) - EoI proposal” on top of the envelope to the following address. The last date for submission of the EoIs is .11.2019.

Address:

**To the Commissioner,
Vijayawada Municipal Corporation,
Jawaharlal Nehru Buildings,
Canal Road, Vijayawada -520001
ourvmc@yahoo.com;pmuvmc@gmail.com**

EXPRESSION OF INTEREST (EoI)

Expression of Interest (EoI) for setting up City Mission Management Units (CMMUs) for AMRUT in VMC.

Introduction

The Govt. of India launched 3 flagship programmes viz., Smart City Mission, Atal Mission for Rejuvenation and Urban Transformation (AMRUT) and Housing for all for improving quality of life and attracting people and investment to the cities.

Objective of AMRUT

Providing basic services (e.g. water supply, sewerage, urban transport) to households and build amenities in cities that will directly improve the quality of life, as a priority. Achieving universal coverage for water supply and sewerage is a National priority. The Focus shall be on infrastructure creation that has a direct link to better services and to people by providing taps and toilet connections to all households. All the outcomes are valued against the indicators and standards as per Service Level Benchmarks (SLBs).

The APUFIDC has been designated as the nodal agency for AMRUT in the State. The objective is to efficiently and effectively manage, coordinate and monitor the implementation of AMRUT in ULBs. VMC proposes to engage Urban Planner and SWM experts in order to upgrade the overview of Vijayawada city regarding the frames of Planning and Solid Waste Management.

2.0 SCOPE OF SERVICES

The technical experts selected for the VMC will be dedicated full time Staff. The day to day work of the technical experts will be assigned by the Commissioner or any other officer designated by him for this purpose. All the monitoring and reporting aspects of the technical experts will be under the control and supervision of Commissioner.

Terms of Reference (ToR) for each technical expert position at CMMUs including qualification and experience is provided in Annexure-II. However, the job description provided is indicative in nature and may change as per the requirement of the Commissioner.

3.0 PAYMENT AND WORKING ARRANGEMENTS

* Payments as per Amrut Guidelines & Committee Decision.

3.1 Working time

6 days a week. In case of exigencies of work, they will be required to make their services available during other periods and holidays.

4.0 DELIVERABLES

4.1 CMMUs

Provide technical/handholding support and coordination to the ULB and carry out the functions in Planning and Solid Waste Management sectors.

5.0 ELIGIBILITY CRITERIA

As specified in the Annexure – I for the respective positions.

6.0 EVALUATION CRITERIA

Scrutiny and evaluation of EoI will be as per criteria fixed by the **Selection Committee** to be constituted for the purpose. Selection will be made based on the recommendations of the Committee. The selected candidates shall work in Vijayawada Municipal Corporation.

7.0 DOCUMENTS TO BE SUBMITTED AS PART OF EOI

- 1 Covering letter
- 2 Curriculum Vitae (CV)
- 3 Supporting documents demonstrating qualification, experience and expertise of the individual.

8.0 TERMS AND CONDITIONS

8.1 Amendments to the EoI

VMC may amend the EoI documents at any time prior to the deadline for submission of EoI, by issuing suitable corrigendum. Any corrigendum issued in this regard shall be uploaded on the following website: <http://www.ourvmc.org>

8.2 Language of EoI

The EoI, and all correspondence and documents related to EoI exchanged by the individual should be in English.

8.3 VMC reserves the right to the following

i. Accept or reject any or cancel all the proposals received in response to the EoI without assigning any reason whatsoever

ii. Extend the time for submission of EoI

iii. Modify the EoI document, by an amendment that would be published on the website

9.0 SUBMISSION OF EOI

The EOI may be submitted in a sealed envelope through Speed Post/Registered Post or delivered by hand super "AMRUT - City Mission Management Units (CMMUs) - EoI proposal" on top of the envelope to the following address. The last date for submission is 21.11.2019.

The Commissioner,

Vijayawada Municipal Corporation,

Jawaharlal Nehru Buildings,

Canal Road, Vijayawada -520001

orvmc@yahoo.com;pmuvmc@gmail.com

ANNEXURE - I DETAILED TERMS OF REFERENCE FOR PERSONNEL

Urban Planner

- a. Qualifications & Experience
 - Post Graduate Degree in Planning/ Urban Design/Architecture with Graduation in Planning/Architecture from recognized University.
 - Urban Planner/Landscape Architect having strong background in Urban Planning/ Designing/Improvement in Public places/ Infrastructure projects with 3-5 yrs.
 - Professionals with at least 3-5 years urban sector experience in a managerial position can also be considered.
 - In case of non-availability of required personnel, there will be a relaxation in years of experience/expertise.
 - Experience in working with large scale urban development projects/programmes for ULBs.
 - Preference will be given to who have prior experience in Landscaping, Urban street designing etc.,
- b. Role and responsibilities: The Specialist may support the ULB to:
 - i. Co-ordinate and support the implementation of AMRUT reforms, projects and capacity building activities.
 - ii. Oversee the design of a variety of projects, including urban regeneration schemes, pedestrian schemes, road or retail schemes and maintain the character of sites of natural beauty.
 - iii. Accurately prepare and present detailed plans and working drawings of the re-design of the new site, including applications, construction details and specifications for the project using computer-aided design (CAD) packages or similar design software; preparation of DPR's & RFP's and BOQ's.
 - iv. Responsible in detail engineering design & drafting, project management, supervision, planning, coordination in landscape services for various projects in any Government Organizations /MNC's.
 - v. Any other related activities as decided by the administrative / technical head to the ULB.
 - vi. Improve the capacity of ULB planners in related activities.

Solid Waste Management Specialist.

- a. Qualifications & Experience.
 - Environmental engineering degree with broad range of experience in municipal waste management.
 - Ability to assist ULBs to set standards and procedures for ensuring quality and monitoring compliance on SWM, Sewerage Treatment Plants and FSSTP as per NGT guidelines.
 - Familiarity with legislative framework of Indian Municipal⁵ environment.

- Prior experience as Environmental engineer in ULBs will be an added advantage.
 - Should have at least 3-5 yrs. experience in urban infrastructure related to solid waste management.
 - Experience of work on multilateral supported projects, and at ULB level would be preferred.
- b. Role and responsibilities. The Specialist may support the ULB to:
- i. Review and verify designs and needs analyses of the proposed and ongoing solid waste management projects.
 - ii. Set monitoring systems for solid waste management project including information on the composition and volume of waste generated from domestic and commercial sources as required for the preparation of a solid waste management plan.
 - iii. Provide support on collection and transportation plan, disposal of SWM including vehicle routing, based on detailed Micro planning and updated city maps; confirm equipment requirements; and preparation and specifications for tenders.
 - iv. Provide support to cities in carrying out sample survey to assess options for waste reduction and recycling and the demand and market for composting.
 - v. Provide support to cities in IEC activities and ascertain the preferred options for collection and willingness to pay for improved waste collection by residential and commercial establishments and determine the potential for private sector participation in waste collection, recycling, transportation and disposal.
 - vi. Provide support to cities regarding changes in the institutional arrangements for improving collection, transportation, and disposal of solid wastes.
 - vii. Provide support to city for preparing comprehensive solid waste management plan.
 - viii. Any other related activities as decided by the administrative head of the ULB.

APPENDIX-I: COVERING LETTER SAMPLE

Date -----

To
The Commissioner,
Vijayawada Municipal Corporation,
Canal Road.
Jawaharlal Nehru building,
Vijayawada, Andhra Pradesh state -520001

Subject: AMRUT – City Mission Management Units (CMMUs) - EOI proposal

Dear Sir,

Having examined the EOI, the undersigned, offer to be short listed for 'AMRUT- CMMU" in full conformity with the said EOI. I have read the provisions of EOI and confirm that these are acceptable to us.

I hereby declare that all the information and statement made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification at any stage of short listing and even later.

I understand you are not bound to accept any proposal you receive. Also, at any stage, the shortlisting process may be terminated without assigning any reason and without any liability to individuals, whatsoever, it may be.

Signature
Date:
Place:
Postal Address:
Telephone
Number:
Mobile:
Email Id:

APPENDIX -II -STANDARD FORMATS OF CURRICULUM VITAE (CV)

- i. Name:
- ii. Designation:
- iii. Years with agency:
- iv. Membership in professional societies:
- v. Professional Experience: [Reverse order every employment held. List all positions held giving dates, names of employing organizations, titles of positions held, and locations of assignments.] projects handled
- vi. Educational Qualifications: [Summarize college / university and other specialized education of staff member, giving names of schools, dates attended, and degrees obtained.
- vii. Languages: [For each language indicate proficiency: excellent, good, fair, or poor; in speaking, reading, and writing]
- viii. Date of Birth:

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

[Signature of Consultant]

Full name of Consultant: _____

Date:
Day/Month/Year
