

Application Form for Name Inclusion of the Child

To
The Registrar of Births & Deaths,
Municipal Corporation,
VIJAYAWADA.

Sir,

I _____

S/o. W/o _____

aged about _____ years, working as _____

(Designation and complete address of the individual of the firm) residing

at _____

(Complete Door No., Street, Pet and Station has to be stated) declare that

My wife _____

delivered a Male / Female Child in _____

_____ On _____

In the Birth Certificate issued on _____
on the name of my Son / Daughter was not mentioned with I have not informed within the
stipulated time.

Further I am to state that _____
had delivered the following live children

Order of live Birth,	Sex	Date of Birth	Place of Birth	Name of the Child
1.				
2.				
3.				
4.				

Hence, I request you to include my Son / Daughter's Name
as _____

_____ in the Birth Register of 20

Encl: Form-9
Certificate (Original)

SIGNATURE OF THE APLICANT
(NAME IN CAPITAL LETTERS)

INCLUSION OF NAME OF THE CHILD IN THE BIRTH REGISTER AFTER ONE YEAR:-

1. Live Birth has to be informed within 14 days from the date of occurrence to the concerned Birth and Deaths Sub- Registers office.
2. Death has to be informed within 7 days from the date of occurrence to the concerned Birth and Death Sub- Register's office.
3. Any delayed vital events which has informed after the stipulated time any within 30 days has to be registered only on payment of Rs.1/- as late fee
4. Any delayed vital events which has reported after 30 days but within 1 year has to be registered after payment of Rs.3/- as late fee and on production of a Notary Affidavit by the applicant after obtaining the Written permission of the Registrar of Birth & Deaths.
5. Any delayed vital events which has occurred more than one year has to be registered only an order made by an Executive Magistrate after pay Net Rs.5/- as late fee and with the permission of the registrar of Births & Deaths.

INCLUSION OF NAME OF THE CHILED IN THE BIRTH REGISTER

1. Under Section 14 read with rule 12(1) the name of the Child can be entered by the Birth and Death Sub- Register, provided it the name was informed by the parents with in 12 months from the date or registration of the event. The Birth and Death Sub- Register after entering in the name has to sign in the register and put the date of entering in the name of the child column.
2. Under Section 14 read with rule 12(1) (a) (2), the name of the child which occurred more than one year, has to be entered by the registrar of Births & Deaths provided the name was informed by the parents after production From – (9) (ORIGINAL) Certificate and on payment of Rs.12/- as late fee.
3. The parents have to produce the Notary Affidavit and Record evidence after completion of NINE YEARS.
4. No Corrections / Over Writings are allowed in the application.
5. జనన లేక మరణ ధృవ పత్రములు ఇంగ్లీషులో వున్నచో ఇంగ్లీషులోనూ తెలుగులో వున్నచో తెలుగులోనూ సంబంధిత ఫారములన్నీయూ దాఖలు చేయవలయును.
6. After obtaining the order, they have to pay necessary fees for obtaining the certificates.