

MUNICIPAL CORPORATION OF VIJAYAWADA

BUILDING APPLICATION FORM



Name of Circle / Division :.....

Date :.....

No.

Form of notice under Sec.428 and 433 of the Hyderabad Municipal Corporation Act, 1955 (Act II of 1956) made applicable to Vijayawada Municipal Corporation Under Sec.7 of Vijayawada Municipal Corporation Act 1981 (Act 23 of 1981) to erect a Building or Execution of a work.

From

Name of the owner Sri/Smt.....

Lessee of the Site/Plot/Building.

To

The Commissioner,
Municipal Corporation of Vijayawada,
Vijayawada.

Sir,

I/We.....(Name/Names in full Owner/Lessee of the Land / Building the particulars of which are given below hereby give you notice that I/We intend to Erect / Re-erect / Add to / Alter a Building / execute / Work(s) in accordance with the provisions of the Vijayawada Municipal Corporation Act 1981 printed overleaf and the Rules and bye-laws made there under, and according to plans submitted herewith.

Details pertaining to the Land/Building :-

1. Location :-

(i) N.T.S.No. / R.S.No.

(ii) Block No.

(iii) Ward No. / Village

(iv) L.P.No.

(v) Location

(a) Plot No.

(b) Name of the Street

vi) Door No / Nearest Door No.....

vii) Extent of the Site :

(a) Length

(b) Width

viii) Boundaries

ix) Land use

2. The purpose for which it is intended to be used :-

I/We intended to use the building for :-

Residence / Office / Godown / Restaurant / Hotel / Dharmashala / School /
Theatre / Shop / Factory / Stable / Garage Etc.

3. The Road / Street, Lane on which the site, abuts in Public / Private property and has been formed paved matalled / Asphalted / Cement concrete and is connected / not connected to open / drains / Underground sewer.

4. Te construction of the building will be supervised by :- (Name of the Licensed Surveyor / Supervisor / Architect / Engineer.)

.....(Name)

.....(Address)

I / We attach the following documents in quintuplicate:

(1) Site Plan:

(2) Building Plan:

(3) Service Plan: and

(4) General Specifications:

The above plans and documents have been prepared by(Name)
of Licensed Architect / Engineer / Supervisor.

Signature of Licensed Surveyor.

CERTIFICATE

I/We declare that I/We am/are the absolute owner / owners / lessee of the land on which I/We intend to erect the building and am/are enclosing copies of relevant documents of ownership / lease certified by a Magistrate / Notary public / a Gazetted Officer / an Officer authorized by the Commissioner in this behalf.

I/We have gone through the Building Regulations contained in Hyderabad Municipal Corporation Act, 1955, printed overleaf and bye-laws made thereunder and have satisfied by myself/ourselves tat the building plans/and other documents are in accordance with the provisions contained therein.

I request that the construction may be approved and permission accord to me to execute the work.

As per section 440, I don't commence the building work unless I give notice of my intention to do so.

Yours faithfully,

To
The Commissioner,
VMC.

Signature of *Owner/Owners/Lessee or
Authorised Agent / Agents.

Son of/Wife of/Daughter of

Full Postal Address for Communication

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ANNEXURE
See Rules 5(a) (i)

SITE PLAN

(Under Section 429(1) c of the Hyderabad Municipal Corporation Act, 1955
(Act-II of 1956) Made applicable to Vijayawada Municipal Corporation.

Plan sent with an application shall be drawn to a scale of not less than 1:500
for areas upto 1 Ha and not less than 1:100 for areas more than 1 Ha and shall show.

- a) the boundary of the site of my contiguous land belonging to the owner thereof ;
- b) the position of site in relation to neighboring street;
- c) The name of the street in which the building is proposed to be situated, if any;
- c) All existing building standing on, over or under the site;
- d) The position of the building or of all other buildings (if any) which the applicant intends to erect upon his contiguous land referred to in (a) in relation to;
 - (i) the boundaries of the site and in case where the site has been partitioned the boundaries of the portion owned by the applicant and also, of the portion owned by others;
 - (ii) all adjacent streets, buildings (with number of storeys) and premises within a distance of 15m of the site of the contiguous land (if any) referred to in(a);
and
 - (iii) position of any public or private water supply with which water is intended to be with drawn.
- e) the means of access from the street to the buildings and to all other buildings, which the owner intends to erect upon his contiguous land referred to in(a);
- f) space to be left in land around the building to secure a free circulation of air, admission of light and access for scavenging purposes and detailed projection (if any) on to the open space;
- g) the width of the street (if any) in front and any street (if any) at the side or rear of the proposed building;
- h) the direction of North Point relative to plan of building;
- i) any existing physical features such as wells, drains, trees etc.,
- j) aerial, electric lines and sewerage and drainage line upto discharge point and water supply lines;
- k) aerial electric supply line, water supply and drainage line; and
- l) such other particulars as may be prescribed by the Authority.

ANNEXURE-III
See Rules (a) (iv)
SPECIFICATIONS

Under Section 429 (I) (b) of the Hyderabad Municipal Corporation Act 1955 (Act-II of 1956) made applicable to Vijayawada Municipal Corporation.

The following particulars, should be incorporated in the Specification Plan.

- A) The purpose (Residence, Office, Godown, Restaurant, Hotel / Dharmashala, School, Hospital, Factory, Stable etc.,) for which it is intended to be used.

Basement :

Ground Floor :

First Floor :

2nd Floor :

3rd Floor :

- B) The materials to be used in construction :-

1) Walls :

2) Roofs :

3) Floors :

- C) Approximate number of inhabitants proposed to be accommodated:

- D) Description of the proposed method of drainage of the buildings intended to be erected or re-erected and or sanitary fittings to be used.

i) Storm water drains proposed to be connected to open drains for the discharge of rain water

ii) Drains for discharge of sullage water proposed to be connected to the nearest under ground sewer

iii) Distance from the nearest sewer

- E) The means of water supply to the buildings and the source of water to be used in the construction.

- F) The number of Latrines, Urinals, Kitchens, Baths to be provided.

- G) Detailed calculations showing the sufficiency of the strength of any part of such building.

- H) How much Municipal land will be used for stocking building material.

Date:

Signature of the Applicant(s)
(Full Postal Address)

ANNEXURE-IV

See Rules 5(a) (ii)

PRIVATE WATER SUPPLY AND STORM AND SEWAGE DISPOSAL PLAN

Under Section 429 (I) (d) of Hyderabad Municipal Corporation Act, 1955 (Act-II of 1956) made applicable to Vijayawada Municipal Corporation.

Plans, elevations and sections of private water supply and sewage disposal system independent of Municipal Services, if any, shall also be included.

Further the service plan shall indicate the following;

- a) The intended line / lines of the drainage of the building for the discharge of the rain water and sullage and sewage separately (each in separate distinguishing colour).
- b) The intended size, depth and inclination of each drain.
- c) The position of any sewer / drain with which the drainage is intended to be connected.
- d) The position and section of private water supply line (in a separate distinguishing colour).
- e) The details of the arrangement proposed for the ventilation of the drain.

FORM FOR SUPERVISION OF BUILDING WORK

To
The Commissioner,
Municipal Corporation,
Vijayawada.

Sir,

I hereby certify that the erection, re-erection of material alteration demolition
in / of building No. _____ of _____ Revenue
No. _____ on / Plot No. _____ No _____ in
Colony / Street _____

Shall be carried out under the supervision and I certify that all the materials (Type and
grade and the workman ship) of the work shall be generally in accordance with the
general and detailed specifications submitted along with, and that the work shall be
carried out according to the sanctioned plans.

If any deviation / violation takes place against any advice the same will be
brought to the notice of the Commissioner, Vijayawada Municipal Corporation, If
violations (if any) are not brought to the notice of Vijayawada Municipal Corporation,
the Municipal authorities can initiate action against me.

SIGNATURE OF THE LICENCED TECHNICAL PERSON

ANNEXURE-A

FORM OF DECLARATION – CUM – UNDERTAKING TO BE FURNISHED
WHILE SEEKING PERMISSION FOR CONSTRUCTION OF A BUILDING

**

I, Sri / Smt. / Kum. _____
have applied for permission to construct a building (with / without a dwelling unit)
with a plinth area of

Sq.Mtrs. at S.No. Municipal No. _____

(Village or locality) in _____

Urban agglomeration . I am aware of the provisions contained in the Urban Land (Ceiling and Regulations) Act 1976. I am also aware that the above land will be treated as Vacant land under clause (d) of section 20 of the said Act even after the construction of the present building for the purpose of the aid liable to be surrender to the Government, in the event of its being determined as excess vacant land under the provisions of the Act. I also declare that the said land does not form part of the excess vacant land if any to be surrendered by me and hereby undertake to surrender the said land along with building if it is ultimately determined as excess vacant land liable to be surrendered by me.

Place:

SIGNATURE OF THE APPLICANT(s)

Date:

Signed before me

SIGNATURE OF THE GAZETTED OFFICER
WITH SEAL